



Victorian Clay Target Association.

Meeting held at the Sebastopol Bowling Club
Sunday, 12th January 2020 at 9.00am

MINUTES

1. Meeting opened at 9.05am. President welcomed all those present.
2. Present: Lynne Curtis, Malcolm Dyson, Brooke Davis, Steve Trembath, Les Kadziela, Casey Fletcher, Russell Felmingham, Ray Peatling, Brendan Moroni, Garry Cassells, Andrew Smith, Gary Hayden.
Minute secretary: Jeff Bell
3. Apologies: Eddy Bidese
MOTION: That the apologies be accepted
Moved: Brooke Davis Seconded: Brendan Moroni CARRIED
4. Minutes of the Previous Meeting – August 18, 2019.
MOTION: That the Minutes of the previous meeting be received.
Moved: Brooke Davis Seconded: Garry Cassells CARRIED
5. Business arising from the Minutes
 - (i) Item 5(a) – Removal of unaffiliated clubs from the ACTA database. The Secretary reported that he had contacted the ACTA Office and had been advised that the removal of unaffiliated clubs was a work in progress and should be completed soon.
 - (ii) Item 6(h)(iv) – Korumburra Ladies Day invoice. A question was asked whether there had been any further communication from Korumburra in recent times. The Secretary advised the meeting that there had been no communication after August 21, 2019.
 - (iii) Item 7(m) – the question of the three visits rule. While several inquiries had been made there was not a definitive answer to this question. The Secretary was asked to write a letter to the ACTA to seek a more definitive clarification.
 - (iv) Item 7(o) – acceptance of Peter Beaman’s offer to remain a Rules Supervisor.
MOTION: That the VCTA Executive endorses Peter Beaman as a State Rules Supervisor.
Moved: Russell Felmingham Seconded: Ray Peatling CARRIED
 - (v) The meeting was asked whether the pumps and associated items had been installed in the trench layouts at Echuca. It was acknowledged that this task and been completed and all works had been paid for.
It was further asked whether the shooting pads had been completed. It was understood that this task had not been finalised.
 - (vi) Item 7(s) – the meeting was asked as to the progress of the manuals for State events. Gary Hayden and the Secretary reported to the meeting that the first draft of the DTL manual had been completed and was almost ready for publishing. Inquiries were made in relation to manuals for Skeet and the ISSF. Brooke Davis and Steve Trembath offered to investigate these manuals. The Secretary is to forward all appropriate documents to assist with this.

REVIEW of ACTION LIST

Incomplete items;

WHO	Action Required
Secretary	Provide Melbourne GC with a counter proposal re ISSF events
<i>Partially completed</i>	
Secretary	Write to Craig Henwood re Universal Trench letter
Eddy Bidese	Development of an Emergency Management Plan for State Grounds - Echuca
Secretary	Complete PMP, Budget Tracker and Progress Report for DEDJTR
Secretary	Approach Nick Dean to the possibility of assisting with weekly practice at Echuca

6. Minutes of the Special Meeting – November 7

MOTION: That the Minutes of the Special Meeting held on November 7th, 2019 be received.

Moved: Brooke Davis Seconded: Les Kadziela CARRIED

7. Business arising from the Special Meeting Minutes

- (i) Item 11 – Letter to North East Zone regarding the Wangaratta 100th Anniversary event. The Secretary reported to the meeting that the letter had been written and, on request, read the letter to the meeting.

8. Reports

i) Treasurer's report

a) Report on financial position from Carnival

The Treasurer presented a single page report on the finances of the 2019 Carnival. It was noted that GST had not been considered when finalising the figures.

b) Payment of outstanding accounts

A list of outstanding accounts was presented for approval for payment including payments to Zones for Junior Development.

MOTION: That the payment of the 2018 Junior Development Grant for South West Zone should be reduced to \$300 and an explanatory letter accompany the payment.

Moved: Russell Felmingham Seconded: Ray Peatling CARRIED

c) Term Deposit reinvestment

The Treasurer sought approval to continue to reinvest the Term Deposit with the best short-term interest benefit to VCTA. Currently this is 1.5% for a 3-month term. Approved by consensus.

d) Change of signatories to VCTA accounts/recommendation of Bendigo Bank.

Treasurer reported to the meeting that the process for changing signatories for the VCTA bank accounts had commenced and would be completed in the near future. It was also reported to the meeting that Bendigo Bank had recommended that VCTA consider a fourth signatory. This was considered by the meeting and felt to be unnecessary at this time.

e) Request for an additional account for Together More Active grant monies.

The Treasurer requested that a second 'basic' bank account with Internet and online capabilities be opened for the administration of the Together More Active Grant funds. MOTION: That the Treasurer be empowered to open a second 'basic' bank account for the administration of the TMA Grant subject to current VCTA signatory policy (two to sign).

Moved: Brooke Davis Seconded: Brendan Moroni CARRIED

MOTION: That the Treasurer's report be accepted.

Moved: Casey Fletcher Seconded: Garry Cassells CARRIED

- ii) ACTA Report
The full Executive met by phone app – very successful. Huge cost saving as the cost for bringing all together is \$20k.
Budget was passed – much easier format to understand.
Annual meeting will show a deficit due to the new Conference Centre.
CPR Group has been employed to help with the development of a Strategic Plan.
Club membership incentive program has been developed. Clubs will receive \$30 per head for all members above a 20% membership increase. Membership as of October 2019.
Information on this will be sent to clubs.
There has been a complete review of the National Coaching program. Current National coach finishes contract on January 15. A Coaching Committee of three people has been organised. Committee will work with State coaches and this group will select a National Coach as appropriate.
Doug Smith Medal has had an alteration of its points system. Essentially, points are awarded with regard to attendance at event. More people mean higher points.
Question: Why do we need to “break a deadlock”? If multiple people have qualified there should be multiple medals. It was suggested that the ACTA Executive could make that decision.
Target Testing. There has been a testing regime carried out in recent times. 21 different targets trialled. Bio targets performed well and have been selected for future competitions.
National Championships to be held in Wagga Wagga in March.
If time permits there will be a “Matchplay” competition. 15 selected competitors.
Hall of Fame – all previous recipients and their partner have been invited.
Doug Smith Medal and Life Membership will be presented at the Official Presentations.
My Club My Scores will be used for the National events.
The Constitutional Committee has met recently.
- iii) Firearm Users Group Report
Changes to the Firearm regulations so that licenses do not have to show licensee’s address in the future.
Some reclassification of lever action shotguns – mainly based on magazine capacity.
- iv) Committee of Management (State Grounds) Report
Brief discussion on the distribution of previous meeting’s Minutes. Secretary to ensure that all members of the Executive receive a copy of the Minutes.
Next meeting February 4 – in Bendigo.
- v) Zone Reports
- South East Zone
South East Zone wishes to hold a Handicapper’s course. It was suggested that they contact the State Secretary regarding this.
Morwell must relocate due to Open Cut mine. Club is hopeful of obtaining grant to assist with this.
- North East Zone
Little to report. Committee has not met since October.
Yarrowonga have changed their shoot day from first to second Sunday of the month.
- North West Zone
Nothing to report
- South West Zone
Zone AGM to be held early next month. Zone interested in holding a Referees Course.
- MOTION: That the reports, as presented, be received.
Moved: Steve Trembath Seconded: Garry Cassells CARRIED

9. Correspondence – as notified and tabled

Items listed for discussion

- (i) 3 Murray Gruar-SW Zone Invoices for student events 2018 & 2019
Dealt with in Treasurer's report (Item 7(i)b)
- (ii) 14 Licensing & Regulation Amendments to Firearms Act
Dealt with in FUG report (Item 7(iii))
- (iii) 17 John Wood Requirements for Cat. C Clay Target shooters
For the information of the Executive – no further action required.
- (iv) 20 Paul Gilbert – ACTA Letter re Wangaratta (discussed at Special meeting)
No further action required
- (v) 22 Meliana Jones Tender for VCTA shooting vests
After discussion regarding tender process and no other communications it was decided that BEST would be the preferred vest supplier.
MOTION: That BEST is to be the preferred supplier of State Shooting jackets. Furthermore, from January 2021 VCTA will supply and pay for all State vests subject to current Uniform Policy requirements.
Moved: Brooke Davis Seconded: Garry Cassells CARRIED
- (vi) 27 Brad Bishop Response to testing at State Grounds
No further action required
- (vii) 28a NE Zone Letter to VCTA re Wangaratta
Secretary was asked to read the letter to the meeting. After some discussion the Secretary was then asked to read to reply written on behalf of the VCTA Executive. It was opinion of the meeting that the letter met VCTA's understanding of the situation and responded appropriately.
- (viii) 28b NE Zone Letter to VCTA re Zone Coaching day
Noted – no further action required.
- (ix) 40/1 David Jackson Quote for testing at State Grounds
Quote for testing well outside the grant monies available. No further action at this time.
- (x) 42 Luke van Kempen Response to VCTA letter of September 17
Letter is noted. Correspondence in relation to Shooting Australia and ISSF events are to be forwarded to Steve Trembath.
MOTION: That Steve Trembath is appointed as the official ISSF contact and Representative of the VCTA Executive.
Moved: Mal Dyson Seconded: Casey Fletcher CARRIED
- (xi) 43 Brendan Moroni Request for computer for handicappers
This request was considered but 'set aside' for future discussion. Ray Peatling is to examine his role and responsibilities to ascertain if a laptop is warranted.
- (xii) 44 Licensing & Regulation Changes to "Change of details"
Dealt with in FUG report (Item 7(iii))
- (xiii) 46 Jim's Cleaning Quote to clean showers and toilets at State Grounds
Discussed briefly – considered too costly at this stage.
- (xiv) 48 JV Property Services Quote to clean showers and toilets at State Grounds
Reported by the Secretary that this group had been employed, after consultation with Lynne Curtis, to clean the shower and toilet facilities after the UT event in November 2019. Further information was provided to the Executive that the group was prepared to complete future work on a casual basis. Consideration is required to future needs and requirements for the Echuca-State Grounds facility.
- (xv) 54 Sue Vesperman (ACTA) Invitation to host Commonwealth Carnival
This would be held at the State Grounds-Echuca with the assistance of the Tasmanian Clay Target Assoc.

There would be \$24,000 offered in prizemoney, \$12,000 from ACTA and \$6000 each from VCTA and TCTA.

Tasmania has indicated that they are interested.

Suggested dates are August 29 & 30, 2020.

MOTION: That the VCTA host the 2020 Commonwealth Carnival, in conjunction with the Tasmanian Clay Target Association, at the State Grounds Echuca on August 29 and 30, 2020.

Moved: Gary Hayden

Seconded: Ray Peatling

CARRIED

- (xvi) 56a Echuca CTC Noise complaint from neighbour
- 56b Echuca CTC Camping at State Grounds and power use
- 56c Echuca CTC Request for VCTA to provide services when hosting events

MOTION: That these three pieces of correspondence should be taken to the Committee of Management meeting to be held on February 4th.

Moved: Garry Cassells

Seconded: Ray Peatling

CARRIED

- (xvii) 63 NE Zone Invoices for Zone activities – school shoots
Dealt with in the Treasurer’s Report
- (xviii) 64 Licensing & Regulation Minutes from last meeting
Dealt with in FUG Report
- (xix) 67 Raymon Barber EPA noise guidelines (Campaspe Shire)
Noted by Executive. To be directed back to Committee of Management meeting if required.
No further action required at this stage.

10. General Business

a) Discussion of the Survey Results from the State Carnival

There was a general discussion regarding the results of the survey. There was some disappointment that there were not more responses. The survey clearly indicated several businesses in Echuca that could be approached for possible sponsorship in the future. One discussion point centred around responses related to the proposed Champion of Champion event that is being added to the 2020 Carnival format. Feedback from sponsors and some competitors were negative towards this addition and alternatives were discussed. Consensus of the meeting was that the proposed format, including the Champion of Champions event, remain for this year with a review at the Special Meeting and at the conclusion of the Carnival before inclusion in future events.

The Champion of Champions event is not to be included as part of the High Gun.

b) Cleaning at State Grounds

Discussed in Correspondence (Item 8(xiv))

c) Chasing VCTA team member responses – accuracy of data base.

Two points of discussion;

1. That the National ACTA database is not kept up to date by members updating their details, such as address, phone and email when they change. This incorrect information makes the completion of secretarial tasks, especially in relation to State team organisation, very difficult.
2. That clubs are responsible to ensure that Handicap information is kept up to date after official events.

It was suggested that the Secretary write to Zones to inform clubs and members of their responsibilities in this regard. Consensus of the meeting was that this action was approved.

d) Review and ideas for the Carnival

Several issues were raised and discussed as a review of the organisation of the Carnival. These included:

- The inclusion of a central contact phone number on shoot stands and/or score cards or boards to assist with emergency contacts.
- There is a need to check on the UHF radios and find if they are working as this could help the previous point.
- Presentation of the Teams Event – by the time this is completed most people have gone home and there are few to acknowledge the performance. This was acknowledged as a difficult situation and worthy of further consideration.
- The radar guns used to ‘set’ the targets require recalibration. Andrew Smith has volunteered to investigate this.
- The importance of bins being available for use and the collection of bins for rubbish collection/emptying
- Casey Fletcher will investigate the ‘bins’ issue and report back to the next meeting
- Secretary requested to write to Mal and Helen Dyson for their contribution to the Carnival before, during and after the event.
- There is a need to provide better facilities for competitors (toilets/seating/shade) from Trap 6 onwards. Use of marquees may assist with this. Further investigation required. Acknowledged as a significant issue.
- Should we use black/fluoro/banded targets. Delegates to survey their Zones and ask the members what colour targets they want.
- Discussion around the “Second Family Member” category in the nominations. It was felt that this is being abused by some people.

MOTION: That the “Second Family Member” category on the nomination forms be removed.

Moved: Garry Cassells

Seconded: Andrew Smith

CARRIED

- Procedures manuals for all State events were discussed. DTL is almost complete. Matter discussed in Item 4(vi)
- There is a need for a further Defibrillation machine to be placed at Echuca. Secretary to investigate available grants.
- Nomination forms need to have a box for First Time Juniors in future.

e) Carnival starting and finishing times

The Carnival will begin at lunchtime on Thursday 5th November with the Champion of Champion event and will conclude on the Sunday after the Teams Event. The AGM will be held on Thursday 5th November at 7.00pm.

f) Commonwealth Carnival – do we want to host?

This item was discussed in Item 8(xv)

g) VCTA Executive representatives for Skeet Carnival

Lynne Curtis will represent VCTA at the Hall of Fame presentations on Friday 31st January. All medals and badges and the Hall of Fame blazer are ready to be delivered to Frankston-Australia Clay Target Club in the coming week.

h) Skeet Carnival – medals/sashes/badges and costs

There was lengthy discussion regarding the change of prices for the provision of badges and medals for state events. Price increases in the last twelve months mean a review of prices for medals charged out to host clubs.

In 2021 the price of a plain medal with plain lanyard with no engraving will be \$10 including GST.

An engraved medal with plain lanyard – engraved will be \$15 including GST.

Further discussion related to the provision of the Victoria State gold and silver medals and the cost to VCTA. At this point of time VCTA provides the State badges and Interstate badges to Skeet, ISSF and DTL events. Event medals are paid for by the host club (except for DTL). The cost of the Victoria state badges, gold and silver, for each event, including Hall of Fame is approx. \$1310.00.

MOTION: VCTA to write to host clubs to inform them that as of 2021 VCTA will be charging for the provision of State Badges.

Moved: Casey Fletcher

Seconded: Ray Peatling

CARRIED

- i) Responsibility of clubs to maintain Handicap/Grade details on data base.
This issue was discussed at Item 9(c).

- j) Proposed meeting dates for 2020
January 12
April 19
July 19
October 18
November 5 (AGM & Special)

- k) The question was raised about the appropriateness of VCTA being registered for GST and, with the completion of the SSFP1 Grant, whether GST registration should continue.
On investigation, VCTA annual turnover is in excess of GST requirements so registration will be continued.

- l) It was pointed out that there have been several instances where the Secretary has sent correspondence to all clubs rather than to Zones for distribution. The Secretary informed the meeting that he will ensure that the correct protocols will be followed in future.

- m) Preparations for the State ISSF. It is essential that bins and rubbish removal is ordered for the event.
Targets, including flash targets need to be organised.
20,000 competition targets and 1500 'flash' targets for finals.

11. Next meeting – April 19 at Sebastopol Bowling Club.

12. Meeting closed at 3.06pm.